



Roll No:

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BTECH
(SEM I) THEORY EXAMINATION 2023-24
SOFT SKILLS

TIME: 3HRS

M.MARKS: 70

Note: 1. Attempt all Sections. If require any missing data; then choose suitably.

SECTION A

1. Attempt *all* questions in brief.

2 x 7 = 14

Q no.	Question	Marks	CO
a.	Give appropriate word as directed and use that word in a sentence: 1. Fragile (Give Antonym) 2. Niche (Give Synonym)	2	1
b.	Change as directed and use that word in a sentence: 1. List (Change in Verb using Prefix) 2. Courage (Change in Adverb using Suffix)	2	1
c.	Differentiate the followings and make sentence: 1. Heir 2. Hare	2	1
d.	Distinguish listening from hearing.	2	2
e.	Differentiate skimming and scanning reading styles.	2	3
f.	Explore the concept of body language in communication.	2	4
g.	Describe the meaning of mental health.	2	5

SECTION B

2. Attempt any *three* of the following:

7 x 3 = 21

a.	Select appropriate word for subject verb agreement: 1. The politician and statesmanno more. (is/are) 2. The mother along with her childrenwaiting for the bus. (is/are) 3. Gold and silver precious metals. (is/are) 4. The leader as well as his followers arrested. (was/were) 5. Where they have gone a mystery. (is/are) 6. Neither Rahul nor his brothers French. (speak/speaks) 7. Being able to speak several languages an advantage. (is/are)	7	1
b.	Discuss the traits of a good listener.	7	2
c.	Explore various paragraph construction methods.	7	3
d.	Illustrate the benefits of effective oral communication.	7	4
e.	'Listening and responding are closely related terms.' Explain.	7	5

SECTION C

3. Attempt any *one* part of the following:

7 x 1 = 7

a.	Change as directed: 1. Tell me the truth. (Complex Sentence) 2. He went to the doctor because he was sick. (Simple Sentence) 3. He is a speaker who is very confident. (Simple Sentence) 4. He saw a pathetic scene. (Complex Sentence) 5. I believe that he is innocent. (Simple Sentence) 6. In spite of his riches he is unhappy. (Compound Sentence) 7. He acted as a wise man does. (Simple Sentence)	7	1
b.	Evaluate various word formation methods.	7	1



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4. Attempt any *one* part of the following: **7 x 1 = 7**

a.	Explore two modes and five types of listening.	7	2
b.	Justify the importance of content sequencing in speaking style.	7	2

5. Attempt any *one* part of the following: **7 x 1 = 7**

a.	Draft an aligning notice and agenda for the annual meeting of a company. Create necessary details by yourself.	7	3
b.	Prepare a recommendation letter for internship of behalf of your institution for a company. Create necessary details by yourself.	7	3

6. Attempt any *one* part of the following: **7 x 1 = 7**

a.	Confidence, clarity, and fluency make your public speech effective.' Justify.	7	4
b.	Explore various presentation strategies to make your presentation effective.	7	4

7. Attempt any *one* part of the following: **7 x 1 = 7**

a.	'A leader is not a searcher for consensus but a molder of consensus by his/her qualities.' Explain.	7	5
b.	'4 As can help you manage stress at workplace.' Evaluate the statement.	7	5

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